

EVENT STEWARD ROLE DESCRIPTION



Title Of Role: Event Steward

Location: Chester Pride event site

Time:

- Friday 16th August, 11am - 8pm (various shift patterns available)
- Saturday 17th August, 8am - 9pm (various shift patterns available)
- Sunday 18th August, 10am - 2pm

Role Purpose

Chester Pride started in 2013, with our first event outside Chester Town Hall. Around 2,500 people attended that first event, and since then we have grown significantly with our 10th event in 2022 attended by around 21,000 people. Our 2024 Pride promises to be back bigger and better than ever before - and that's where you come in.

Our event can only be made possible thanks to the amazing work of our dedicated volunteer event stewards. With roles that can support all ages and abilities, it's never been easier to be part of our team, and make a real difference to the LGBTQ+ community.

Tasks and Responsibilities

- **Set-Up Support (Friday 16th August)**
 - Moving and erecting barriers and seating, placing refuse bins across the site, moving and erecting displays, stalls and advertisements, assisting vendors with setup, etc.
- **Main Event (Saturday 17th August)**
 - Parade marshalling, queue management, litter picking, signposting, assisting attendees, supporting community activity, etc
- **Take-Down Support (Sunday 18th August)**
 - Dismantling the event and final site clean up, etc.
- Responsibilities will vary from shift to shift and depend on need and demand, volunteers must be adaptable and prepared to get their hands stuck on.
- The above is not an all inclusive list, other tasks might be required.

Expectations

- Undertake a volunteer induction process (if not already onboarded) and event briefing;

- Report directly to your line manager whilst on site, and report to your volunteer manager for any HR related matters;
- Adhere to Chester Pride's code of conduct;
- Promote Chester Pride's ethos and values.

Personal Specification

- Passion for supporting the LGBTQ+ community and promoting inclusivity;
- Excellent interpersonal and communication skills;
- Friendly and welcoming demeanour;
- Able to use initiative to complete tasks without always being told;

Benefits

- Gain transferable skills;
- Enhance your CV with valuable experience and references for future employers;
- Reimbursement of reasonable out-of-pocket travel expenses;
- Expand your social circle and meet new people;
- Develop and sharpen social and communication skills;
- Make a meaningful difference in the local community.

Please send expressions of interest to natalie@chesterpride.co.uk. We can then discuss your suitability for the role, next steps, and get you registered as a volunteer with Chester Pride (if not already).